



Ss Peter & Paul's Primary School

Doncaster East

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 Ss Peter & Paul's Parish Primary School  @Ss_Peter_Pauls

Achieving Together in Faith

Dear Parents and Students,

The integrated information technology program at Ss Peter and Paul's develops in our students the digital literacy skills they need to contribute to a connected world. We use technology to:

- **Facilitate** creativity and innovation
- **Develop** information fluency
- **Support** communication and collaboration
- **Extend** research and information fluency
- **Model** and **practise** safe, legal and responsible cyber behaviours

We seek to develop in our students a sound understanding of technology operations and concepts. We believe technology can be transformative and we encourage students to use technology to do what they could not otherwise do. We create the suggested online environment possible. Filtering software keeps unwanted sites from our computers and adults supervise our students' computer activities at school. Children are taught how to respond to unwanted material that may elude the filters.

Our Hardware and Software

Our students can access the Internet via both wired and wireless connections that cover the entire school site. We are a PC and Apple school with more than 150 computers, Chromebooks and iPads distributed throughout our learning areas. Digital projectors and interactive whiteboards facilitate group viewing and discussions.

Benefits of connecting with others

We utilise the benefits of new technologies that allow us to interact with our families, other schools, outside experts and the online community via a variety of tools, e.g. Google Classroom, Hangout Meet, online websites, GSuite apps, etc

The benefits include introducing students to the following concepts through authentic learning opportunities:

- Connected learning
- Increased opportunity for collaboration
- Creating a positive digital footprint
- Effective digital citizenship including netiquette
- Transparency and accountability
- Authentic feedback from a variety of sources
- Writing and creative opportunities

At Ss Peter and Paul's we see that Internet and Digital Education and safety is a joint responsibility between home and school.

Kind regards,

Trish Vandekolk

Principal

Please read through the policy with your child to be sure that they understand the details and implications. This policy applies to children in Years 3 - 6.

Student Rules:

As a safe and responsible user of the school's technology I will help keep myself and other people safe by following these rules...

- I will use technology for learning purposes as directed by my teacher
- I will use my school Google account for school related work only
- I will respect all school technology and treat technology equipment/devices with care. I will report any breakages/damage to a staff member
- I understand that I can only use the Internet, email or other networked technologies when a teacher gives permission and there is staff supervision
- I will keep my password private and not let anyone else log in with my username
- I will not use any form of technology to find, create or send material and activities which might upset, offend, harass or humiliate me or anyone else. (Repeated incidence of such behaviours is considered bullying)
- I will not intentionally click on online advertising
- I will not use search engines to look for things that are not acceptable or inappropriate. This includes anything that is rude, violent or uses unacceptable language
- I will not use technology to share anyone's personal details or images (including my own). This includes addresses, telephone numbers, full names and images
- My profile pictures / online Avatars will not be pictures of me and will not reveal my identity
- I will seek teacher permission before uploading any content to websites (e.g. blogs)
- I will not connect any device (such as a USB, camera or phone) to school technology or download and run any programs or software (this includes games) unless with permission
- I will seek permission from individuals before taking photos, recording sound or videoing them (including teachers)
- If I bring a mobile phone or any other device to school, I will leave it at the school office during the day. I will collect my device at the end of the school day

If I find anything that is rude, violent or in some other way unacceptable while using any form of technology, I will follow class guidelines and:

STOP what I am doing

BLOCK it by minimising or closing my screen so that others cannot see it

TELL a teacher straight away

I will also follow the Stop, Block and Tell rules:

- if I accidentally access someone else's private information
- if someone does something using technology that makes me feel upset or uncomfortable
- if I feel that the safety of other students at the school is being threatened

This Acceptable Use Policy for recording Devices also applies to students during school excursions, camps and extra-curricula activities.

I acknowledge and agree to follow these rules. I understand that my access to technology at school will be removed if I do not act responsibly.

I understand that the school cybersafety rules apply to any technology such as a Chromebooks, mobile phones or an iPod or iPad.

Parent/Guardian information:

I understand the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material.

I agree to allow my child to use the internet at school for educational purposes in accordance with the Student Agreement attached. I have discussed the scenarios, potential problems and responsible use of the internet with him/her as outlined in the technology use kit.

I agree to allow my child to correspond with others using the email account provided by the school for Grades 3 - 6.

I have also discussed the legalities of social networking sites with my child for eg: Instagram, Snapchat, TikTok (13 years and above is the legal age for these sites)

If you have any questions or concerns please contact the principal - principal@sppdcstr.catholic.edu.au

Acceptance:

I/we acknowledge and agree to follow the rules and guidelines outlined in the Ss Peter & Paul's Doncaster East Technology Acceptable User Policy 2021 for Grades 3 -6.

The students will be provided with a paper copy of this agreement for them to sign.

Ss Peter & Paul's Primary School Doncaster East Technology Acceptable User Agreement 2021	
Student Name:	
Class:	
Student Signature:	
Parent Name(s):	
Parent/Guardian Signature(s):	
Date:	

Policy details are available on our website for your reference.